



**TOWN OF UPTON AGENDA  
FOR REGULAR COUNCIL MEETING  
March 10, 2026**

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
  - A. Minutes of the February 10, 2025 regular meeting as published.
  - B. Claims for March to date (utility payments, approved grant/loan expenses)
  - C. Claims paid in February (utility payments, payroll, approved grant/loan expenses)  
(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
  - D. Claim(s) from the Upton CoOp & Weston County Gazette (Councilman J Watt & Mayor N Trandahl recused)
3. **PUBLIC REPORTS/COMMENTS**
  - A. Other
4. **UNFINISHED BUSINESS**
  - a. ITT Services dba Irontown Tavern-received, missing TIPS training
  - b. Oddette, Inc dba Cowboy Bar-received, incomplete TIPS training  
(motion/second to open discussion, ask for staff input, call for action)
  - B. Other
5. **NEW BUSINESS**
  - A. @ approximately 7:15 p.m. open received bids for the 1992 CHEVROLET 1GBJK34N8NE196791. Minimum bid is \$8,500.00. (no bids received)
  - B. Consideration of Change Order No. 1 from Dan Hart Patrol Service in the amount \$20,688.50 for clean rock pipe bedding. This change order increases the total contract price to \$807,011.95.
  - C. @ approximately 7:30 p.m. open the public hearing regarding the sale of Lots 1,2,3,4 & 5 in Block 48 of the Sawmill Addition for the purpose of economic development: business expansion. The proposal of the sale includes approximately 56,633 square feet or approximately 1.30 acres as per information provided by the Weston County Assessor. The approximate value of the lots is established through a report from an independent appraisal company dated March 10, 2020 for similar lots in the Sawmill Addition is \$0.58 per sq. ft or approximately \$32,847.14 for all five lots.
  - D. Consideration of Resolution No. 4, 2026-Sixth Penny Sales & Use Tax Projects
    - a. \$300,000.00 for a new ambulance
    - b. \$140,000.00 for city-wide communications system
    - c. \$500,000.00 for street surface replacement
  - E. Consideration of request from the Upton Chamber of Commerce to HAVE, not sell, alcohol at the Festival of Tables on Saturday, March 21, 2026 at the Upton Community Center.
  - F. Consideration to put the 1992 Kovatch Pumper Engine VIN 1K9AF4281NN08696 up for bid through traditional and online resources with a minimum of bid of \$1,000.00.
  - G. Consideration of the WAM Summer Convention voting delegate.
  - H. Consideration of Change Order No. 1 from Watertronics, LLC for a decrease from the original proposal of \$5,555.00 for an alternate filter, and an increase of \$2,680.00 for a change to the power source. The net effect of change order is a decrease of \$2,875.00, bringing the contract amount to \$76,975.00, with an optional \$828.00 for piping. If the optional piping is taken the total contract amount is \$77,803.00
  - I. Resolution No. 5, 2026-Citywide Communications System authorizing the submission of a grant application to Wyoming State Homeland Security Grant Program's short term grant opportunity in the amount of \$140,000.00 for the purchase of 17 portable radios, a base station for city hall, programming, installation, accessories and batteries, and licensing and coordination. If these grant funds are awarded and the sixth penny projects are approved, the sixth penny allocation for this project will be reduced dollar for dollar up to the total amount for the project.
  - J. Policy:
    - a. None for this month
  - K. Other
6. **REPORTS**
  - A. Chief of Police
  - B. Fire Chief



- C. Superintendent
  - D. Clerk-Treasurer
  - E. City Attorney
  - F. Council
  - L. Mayor
7. **ADJOURNMENT**